

APPEALS TO GRADUATE PROCESS 2015-16

- Completed forms will be reviewed in the months of June, August and/or January.
- Attach student transcript.
- E-mail to Noreen.McGrath@rcsdk12.org and cc the principal.
- Appeal will be reviewed and a recommendation will be made to the superintendent for those that meet the criteria.
- An email communication from the Counseling Department to the principal and counselor will be sent prior to the official documentation.
- The scanned signature page by e-mail to be placed in student cum as soon as it is signed by district Superintendent's designee.

Appeal to Graduate with a Lower Score on a Regents Examination Appeal Committee Findings and Recommendations

The appeal committee has determined that the student listed below has fulfilled the following checked criteria for graduating using a lower score on the named Regents examination.

- The student has taken the Regents examination under appeal two or more times.

- The student:
 - has received a score on the Regents examination under appeal between 60 and 64 on the examination; or
 - the student is identified as an eligible English language learner and has received a score between 55 and 61 on the required Regents examination in English language arts; or
 - the student is identified as a student with a disability and has received a score between 52 and 54 on the examination.

- If the appeal is for a score between 55 and 61 on the required Regents examination in English language arts, the student is identified as an English language learner who first entered school in the United States in grade 9 or above.

- If the student is a student with a disability **and** is utilizing the Compensatory Safety Net Option to meet the diploma requirements, this appeal is **not** for either the English Language Arts Regents Examination or the Mathematics Regents Examination.

- The student has taken advantage of academic help provided by the school in the subject tested by the Regents Examination under appeal.

- The student has a course average in the subject under appeal (as evidenced in the official transcript that records grades achieved by the student) that meets or exceeds the required passing grade by the school.

- The student was recommended for an exemption to the graduation requirement by the student's teacher or Department chairperson in the subject of the Regents examination under appeal.

- The student has demonstrated the knowledge and skills in the subject of the Regents Examination under appeal required under the State Learning Standards.

**Appeal to Graduate with a Lower Score on a Regents Examination Form
2015-16**

Student Name: _____ Regents Examination: _____

Committee Members

Administrator # 1 (School Principal): _____

Administrator #2(other than principal): _____

Teacher # 1: _____ Teacher # 2: _____

Teacher # 3: _____

The appeal committee recommends:

The student will be allowed to graduate using the lower score on the Regents examination listed above.

The Student will **NOT** be allowed be allowed to graduate using the lower score on the Regents examination listed above.

Appeal Granted YES NO

Name of School Superintendent

Signature of School Superintendent

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*Please note - Examinations are regionally scored by a committee of teachers and administrative table facilitators. There are **no** rescues allowed in the Rochester City School District. All multiple choice questions were electronically scanned.*

**Appeal to Graduate with a Lower Score on a Regents Examination Form
2015-16**

Student Name: _____ Student ID: _____

School Attending by Student: _____ Student Cohort Year: _____

Individual(s) Seeking Appeal for Student: _____

Regents Examination under Appeal: _____

Date Appeal Submitted: _____

Evidence That Student Meets Criteria

1. Dates Regents examination taken and scores received:

a. Date: _____	Score: _____	b. Date: _____	Score: _____
c. Date: _____	Score: _____	d. Date: _____	Score: _____
e. Date: _____	Score: _____	f. Date: _____	Score: _____

2. Highest score received on Regents examination and date taken: Score: _____ Date: _____

3 Evidence that the student has taken advantage of academic help provided by the school in the subject tested by the Regents examination under appeal (attach additional sheet if necessary):

4. Course average in the subject under appeal (as evidence in the student's official transcript that records grades achieved by the student in each quarter of the school year):

Course average: _____ Required passing grade by the school: _____

5. Does this average meet or exceed the required passing grade by the school? YES NO

6. Teacher or Department chairperson in the subject of the Regents examination under appeal who recommend the appeal for the student:

Name: _____ Title/Position: _____

Duplicate as needed for students appealing more than one Regents Examination
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